

**Below are Uniform complaint procedures that can be taken in addition to/or instead of the University Policies regarding complaint procedures to address allegations of unlawful discrimination**

**Uniform Complaint Procedure :**

The Orfalea Family Children's Center has adopted a complaint procedure to address allegations of unlawful discrimination regarding actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, mental or physical disability, or age or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics. The uniform complaint procedures apply to all Center programs and activities, and provides civil rights guarantees.

The Orfalea Family Children's Center intent is to fully comply with all applicable state and federal laws and regulations. Individuals, agencies, organizations, students, and interested third parties have the right to file a complaint regarding any alleged violation of federal and/or state law; this includes allegations of unlawful discrimination in any program or activity funded directly by the State or receiving federal or state financial assistance. The complaint filed must be written and submitted to the UCP coordinator, Yolanda Garcia, Assistant Vice Chancellor, Student Academic Support Services, 2251 Student Resource Building, MC-7170. University of California, Santa Barbara, CA 93106.

If the complainant is not satisfied with the final written decision of the University of California, Santa Barbara, an appeal may be filed directly with the California Department of Education:

California Department of Education  
Child Development Division  
Complaint Coordinator  
1430 N. Street, Suite 3410  
Sacramento, CA 95814