

Please Complete & Return By: _____

Welcome to the UCSB Children's Centers!!!

We appreciate your decision to enroll your child in our Center amidst the many choices of childcare available! Our enrollment process involves a series of steps. This guide is intended to help you sort through the required paperwork. Submit these forms together in steps. If you need assistance, please ask or call: (805) 893-5279.

Child's Name: _____



PLEASE CHECK EACH ITEM WHEN COMPLETED.

STEP 1

_____ **Application for Admission:** Due now to secure placement.

_____ **Registration (\$50) or Balance:** (\$25 for Staff, Faculty & Community Members, \$35 for Students)

STEP 2

_____ **Family Information Sheet** (white)

_____ **Admissions Agreement/Contract** (white) - Initial the front and sign the back.

_____ **Emergency Information Sheet** (yellow)



_____ **Consent for Emergency Medical Treatment** (pink)

_____ **Child's Pre-Admission Health History - Parent's Report** (blue)

_____ **California Immunization Requirements For Child Care** (brown)

_____ **Copy of Immunizations:** Attach a copy of or bring in your child's immunization records.

_____ **Signed Blanket Consent Form** (green)

_____ **Signed Notification of Parents' Rights** (purple)

_____ **Signed Acknowledgment of Receipt of Licensing Reports** (gray)

_____ **Caregiver Background Check Process** (blue)

_____ **Signed Notification of Personal Rights** (yellow)

_____ **Food Program Letter** (white)

_____ **Meal Benefit Form** (yellow)

☆ Required to apply for free or reduced lunches, *or* are receiving the CA Department of Education Child Care Grant.



_____ **Parental Opt-Out of Annual Child Health Screening** (white)

_____ **ASQ Questionnaire**

_____ **CALM Consent Form**

STEP 3

Within 2 Weeks of Your Start Date. Please Return By: _____

_____ **Physician's Report** (orange): This form must be completed by your child's physician, physician's assistant, or nurse practitioner.

_____ ☆ Did the doctor complete the TB Risk Screening?