

Letter to Parents (Pricing Program)

Dear Parent/Guardian:

The UCSB Early Childhood Care & Education Center serves nutritious meals 5 days a week. Children may purchase lunch for \$5.00 daily, or snacks (no additional fee).

Children from households with income less than or equal to the income eligibility guidelines at the end of this letter are eligible for free or reduced-price (F/RP) meals. The costs for reduced-price meals are:

- Breakfast: N/A
- Lunches: No Fee
- Snacks: Morning and afternoon snacks are provided with no additional fee.

You may apply at any time for your child(ren) to receive F/RP meals by completing the meal benefit form (MBF). All information must be complete and signed by an adult household member. If your first language is not English, you have the right to ask us for a written or oral translation of materials free of charge in your native language.

If your household currently receives benefits under the CalFresh Program (formerly Food Stamps), the California Work Opportunity and Responsibility for Kids (CalWORKs), or the Food Distribution Program on Indian Reservations (FDPIR), you only need to list your current CalFresh, CalWORKs, or FDPIR case number on the MBF. You must also have an adult sign and date the MBF.

However, if your household does not receive benefits under CalFresh, CalWORKs, or FDPIR, please complete the MBF and make sure you:

- Provide the names of all household members and their income by source; and
- Have an adult sign, date, and provide the last four digits of his or her Social Security number (SSN), or check the box **Check here if no SSN** if the adult does not have a SSN.

The U.S. Department of Agriculture defines a household as a group of related or unrelated individuals (not residents of a boarding house or an institution) who are living as one economic unit (i.e. sharing living expenses). Therefore, the income reported on the MBF must include the gross income of all members of your household, by source.

The **income** you report must be the total gross income received last month, listed by source for each household member. If last month's income does not accurately reflect your circumstances, you may provide a projection of your monthly income. If no significant change has occurred, you may use last year's income as a basis to make this projection. If your household's income is equal to or less than the amounts indicated for your household's size on the attached Income Eligibility Guidelines Chart, the center receives a higher level of reimbursement for meals served to your child(ren).

Once properly approved for F/RP benefits, whether through income or proof of benefits as supported by a current CalFresh, CalWORKs, or FDPIR case number, your child(ren) will remain eligible for those benefits for 12 months.

Households that do not currently qualify for F/RP meals may later report loss of employment or income. The information may be used to place your child(ren) in the F/RP meal category.

During anytime of the year, a Child and Adult Care Food Program representative may verify your eligibility information. Deliberate misrepresentation of information may be subject to prosecution under applicable state and federal laws. We will place the MBF in our food program files and keep the information confidential. Only upon your request, will we share the information on your form with officials of other child nutrition, health, and education programs so they can use it to determine benefits for those programs.

Within (please inquire) days of receiving the completed eligibility application, the child care center will notify you regarding your child's eligibility category.

If you have any questions, or need assistance completing the eligibility form, please contact:

Name: Mia Anne Shellabarger - shellabarger@ucsb.edu

Phone Number: 805-893-5307

Please contact the child care center if you do not agree with the determination of your child(ren)'s eligibility. If you wish to review the decision further, you have the right to a fair hearing. You may request a hearing by contacting:

Name: Annette Muse, ECCES, UCSB

Phone Number: 805-893-3347

Address: Orfalea Family Children's Center, MC 1060, University of CA, Santa Barbara

City: Santa Barbara

Zip: 93106

Income Eligibility Scale

Effective from July 1, 2020, through June 30, 2021

Centers Reduced and Day Care Home Tier I Scale

Household Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$23,606	\$1,968	\$984	\$908	\$454
2	\$31,894	\$2,658	\$1,329	\$1,227	\$614
3	\$40,182	\$3,349	\$1,675	\$1,546	\$773
4	\$48,470	\$4,040	\$2,020	\$1,865	\$933
5	\$56,758	\$4,730	\$2,365	\$2,183	\$1,092
6	\$65,046	\$5,421	\$2,711	\$2,502	\$1,251
7	\$73,334	\$6,112	\$3,056	\$2,821	\$1,411
8	\$81,622	\$6,802	\$3,401	\$3,140	\$1,570
For Each additional family member, add	\$8,288	\$691	\$346	\$319	\$160

The term household is synonymous with family and means a group of related or unrelated individuals who are not residents of an institution or boarding house, but who are living as one economic unit sharing housing and all significant income and expenses.

This scale does not apply to households that receive CalFresh, CalWORKs, or FDPIR. Those children are automatically eligible for free meal benefits.

U.S. DEPARTMENT OF AGRICULTURE NONDISCRIMINATION STATEMENT

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Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.), should contact the agency (state or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at 800-877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410
2. Fax: 202-690-7442
3. Email: program.intake@usda.gov

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